



Annual Report 2009



SUCCESSFUL AGING FOR OLDER CALGARIANS



by improving the quality of life for older Calgarians through a leadership role in shared planning and action.



Coordinating Committee Annual Report 2009

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Coordinating Committee Annual Report 2009

ENC Director

The Coordinating Committee's 2009 year began with a focus on acquiring a full-time staff member whose goal would be to build upon this initiative's capacity to enhance and increase the community impact activities, specifically in the area of leadership, collaborations and innovative ways of working with service providers, the profit sector, community groups and levels of government. The capacity and leadership of ElderNET will aim to influence the six significant issue areas that represent current and future senior needs.

ENC Organizational Structure Update

An Operations Committee and Infrastructure Committee were formed to support the organizational and policy planning structures of ElderNET's Coordinating Committee. The Operations Committee includes the chairperson, the fiscal agent a senior representative from the coordinating committee, and the ENC Director. The Infrastructure Committee includes the fiscal agent, two senior representatives from the coordinating committee, a funding representative and the ENC Director. The operations committee has met to prepare policy and planning items for the overall Coordinating Committee's consideration and decision-making outcomes. The Infrastructure Committee has met to prepare the revisions and additions to the Terms of Reference that is ElderNET Calgary's guiding policy and planning document. ENC Organizational chart is on page 7.

ENC Fiscal Agent

The Coordinating Committee explored budget processes that would be sound and risk manageable for the legal and liability issues associated with signing a contract with the United Way in regards to the proposed funding that ElderNET Calgary had applied for regarding a full-time staff position. The Coordinating Committee unanimously accepted that the Calgary Catholic Immigration Society (CCIS) becomes ElderNET's fiscal agent, and that upon approval of their board, they make any arrangements necessary for the management of human resources associated with ElderNET's funding proposal submitted to United Way. Subsequent meetings resulted in establishing a "Memorandum of Understanding" between ElderNET Calgary and the Calgary Catholic Immigration Society.

External Consultant Evaluation

In February of 2009, ElderNET received feedback from an evaluation process that was conducted from mid-October to mid-December 2008 by an external consultant. The evaluation focused on ElderNET's vision, mission and role relevant to its effectiveness as a participatory planning entity. This process also concentrated on ElderNET's current organizational model in regards to determining alignment with its Terms of Reference. The evaluation of ElderNET was designed to provide an objective assessment of organizational strengths and challenges, with recommendations for strategies, which will create the biggest impact on the individuals and communities that ElderNET serves.

ENC's Transportation Roundtable

During March of 2009, The Transportation Planning Table worked in collaboration with its service providers and community partners on funding proposals for the Get Up and Go project, as well as, planning for a Transportation Roundtable for May 21, 2009 at Mount Royal University. The Roundtable on Seniors' Transportation would provide presentation updates to the community on ElderNET's "Get Up and Go Project", Dr. Bonnie Dobbs U of A research findings on the "Study of Alternative Transportation Options for Seniors in Urban and Rural Alberta", and Katerine Freunds introduction of ITNAmerica, Independent Transportation Network, "Dignified Transportation for Seniors" that originated out of Portland Maine. The roundtable also provided conference attendees with facilitated focus group discussion sessions to solicit feedback on the current work and future plans of the Transportation Planning Table.

TPT "Get Up and Go" Project Collaborative

Through the summer months, the Get Up and Go project committee met with municipal political representatives to present to them the project outline and rationale for the initiative's funding proposal through community grants. Select project committee members went through an extensive hiring process to secure a half-time project developer in September 2009, who is taking a lead role in the development and deployment of the project components. The fall months have resulted in planning for project documentation that represents a guide for the volunteer training component, a ride guide for senior participants and the educational workshops for seniors and their families regarding driver cessation and planning for transportation alternatives.

Coordinating Committee Strategic Planning Day

In September of 2009, the Coordinating Committee initiated a full day retreat to begin a strategic planning process. The purpose of the day was to revisit the external consultants evaluative process from February 2009. The outcomes for the

day were to strengthen ElderNET's foundation and determine its strategic priorities going forward. A focus for the day was to affirm ElderNET's vision and mission. The coordinating committee members reviewed the decision-making authority, reporting relationship and accountability between the coordinating committee, planning table and project working group members. Additional topic emphasis for the day included identifying the next planning tables and providing direction to a communications sub-committee. The day's discussions resulted in the creation of a new vision and mission statement.

Vision: "Successful Aging for Older Calgarians."

Mission: "To improve the quality of life for older Calgarians through a leadership role in shared planning and action."

During the fall Coordinating Committee meetings, members reviewed the discussions and feedback from the September strategic planning day, as well as, relevant research documents pertaining to planning table priorities. In the January 2010 meeting, the Coordinating Committee decided to initiate a housing planning table and to reestablish a communications committee that will investigate print, media and technology components for seniors' access to information. During the same time frame, the infrastructure committee worked on revisions and updates to the terms of reference and an organizational chart that currently represents ElderNET's operational structure and reporting relationships.

Fall Fling 2009

On November 18, 2009, ElderNET provided a "Fall Fling" event that was held at the Red and White club for service professionals and community members involved in the senior sector. The half-day information session focused on presentations from ElderNET's transportation planning table "Get Up and Go Project", a research presentation from the City of Calgary social planning department on the demographic realities and trends for older adults in our city, and an update on ElderNET's past year of activities, accomplishments and future directions for 2010.

ENC Sponsors Calgary Older Adult Plan

As a result of being approached by a representative group of service providers in October of 2009, ElderNET decided to take on a sponsorship/advisory role for a new initiative called the "Calgary Older Adult Plan." This initiative was formed by a variety of service provider representatives who saw a need to establish a collaborative steering committee that would focus on initiating and developing a plan for older adults in Calgary. The plan would be a comprehensive response to the identified factors that impact healthy and active aging and supports the development of goals and strategies for the delivery of appropriate programs and services. The ten-member steering committee is comprised of two ElderNET Calgary members, four large service providers, one post-secondary representative, a city of Calgary land use and policy planning representative and two senior members from the business and immigrant cultural community.

Focus on ENC Collaborative

ElderNET will continue to augment its functional role to convene, plan, collaborate and communicate for the purpose of having influence in the community and with all levels of government. Our work will increase the awareness of age related needs, issues and strengths, and heighten the awareness for factors that impact aging. ElderNET's continued centre of attention needs to improve practice outcomes, knowledge sharing and documentation of promising practices that supports flexibility, promotes inclusion and respects the varying individual preferences of lifestyle choices for older adults. The collaborative relationships we will continue to foster and facilitate will maximize opportunities for older adults to contribute to their families and community.

ElderNET Calgary Coordinating Committee

Member Name	Sector Representation
Rick Kanik, Chairperson	Manger, City of Calgary, Senior Services Division
Barbara Beaton, Senior member	South West City Quadrant
Gill Langstaff, Senior member	Mid-Size Seniors Centre, Good Companions
Bill Newnham, Senior member	Mid-Size Seniors Centre, Ogden House
Joan Noble, Senior member	North East City Quadrant
Maureen Wills, Senior member	Large Size Seniors Centre, Kerby Centre
Frank Hoebarth, Senior member	North West City Quadrant
Stephanie Patterson	Alberta Health Services
Lili Bunce	United Way of Calgary and Area
Joel Christie	City of Calgary, FCSS
Diane Fisher, Fiscal Agent Representative	Manager, Calgary Catholic Immigration Society, Community Development & Integration Services
Jennifer Hewson	Assistant Professor U of C, Faculty of Social Work, Research & Gerontology
Chi Loo	Assistant Deputy Minister, Senior Services & Community Development of Alberta Seniors & Community Supports
Liza Chan	Calgary Chinese Elderly Citizens Association
Lauren Ingalls	CEO, MCF Housing for Seniors
Luc Marmelic	ElderNET Calgary Director

The following Coordinating Committee positions are vacant:

- Ecumenical Faith sector;
- Business sector;
- Mid-Size Senior Centre; and
- Inner City Senior Centre

**ENC Financial Report 2009
Period Ended December 31, 2009**

	Year to Date	2009 Budget Year	Over (Under) Total Budget
Revenue			
United Way	116,655.00	116,655.00	0
Expenditures			
Gross Salary & Benefits	45,853.37	70,800.00	(24,946.63)
Auto & Transportation	1,175.03	1,500.00	(324.97)
CCIS Management Fees	8,614.00	8,614.00	0
Rent	7,000.00	7,000.00	0
Office Insurance	1,000.00	1,000.00	0
Administration: Office supplies/equipment, telephone, printing/photocopying	4,447.00	7,500.00	(3,053.00)
Capital: Computer/Software	2,718.30	3,366.00	(647.70)
Administration: Technical support	2,250.00	2,250.00	0
Staff Development	465.01	2,625.00	(2159.99)
Program Resources	6,444.75	12,000.00	(5,555.25)
Publicity PR	188.06	0.00	188.06
N/R GST Expense	100.33	0.00	100.33
Total Expenditures	80,255.85	116,655.00	(36,399.15)
(Excess) Shortfall	\$36,399.15	\$0.00	(\$36,399.15)

Please Note: ElderNET received a \$1000.00 donation from the AMA during the Fall Fling on November 18, 2009. The donation accompanied the community award that was presented to ElderNET for the “Advancement of Seniors Transportation and Mobility” based upon the community work accomplished by the Transportation Planning Table and the Get Up & Go Project Group.

Budget Outcome Item: The Coordinating Committee agreed that the \$1000.00 donation would be allocated to the Transportation Planning Table to support the committee’s work plan for 2010.

Appendix B

ElderNET CALGARY ORGANIZATIONAL CHART

